# **Basis of Reporting for Key Selected Data**

## Number of volunteer activities (number)

The term disclosed herein refers to the total number of volunteer activities undertaken by CITIC's headquarters and subsidiaries during the reporting period.

## Total number of employees (persons)

The term disclosed herein refers to the total number of all formal employees in-service at CITIC's headquarters and subsidiaries at the end of the reporting period, excluding dispatched employees.

## Proportion of female employees (%)

The term disclosed herein refers to the percentage of all formal female employees in-service over the total number of employees of CITIC's headquarters and subsidiaries at the end of the reporting period.

## Labor contract signing rate (%)

The term disclosed herein refers to the percentage of formal employees in-service who have signed labor contracts with CITIC's headquarters and subsidiaries as of the end of the reporting period.

## Number of employee training programs (number)

The term disclosed herein refers to the total number of training programs, including online and face-toface training, carried out by CITIC's headquarters during the reporting period.

#### Electricity consumption per capita at headquarters (MWh/person)

The term disclosed herein refers to the average electricity consumption per formal employee in-service at CITIC's headquarters during the reporting period.

#### Water consumption per capita at headquarters (m<sup>3</sup>/person)

The term disclosed herein refers to the average water consumption per formal employee in-service at CITIC's headquarters during the reporting period.

#### Gasoline consumption per capita at headquarters (Liters/Person)

The term disclosed herein refers to the average gasoline consumption per formal employee in-service at CITIC's headquarters during the reporting period.

#### Green credit balance (RMB hundred million)

The term disclosed herein refers to the aggregate amount of CITIC Bank Co., Ltd.'s green credit balance as of December 31, 2021, for the investment made in energy conservation and environmental protection, clean production, clean energy, ecological environment, green upgrading of infrastructure, green services, offshore projects that adopt international practices or international standards, green trade financing, and green consumer financing fields.

#### Number of enquiries on the Uwen platform (10,000 times)

The term disclosed herein refers to the total number of enquiries provided by China Securities Co., Ltd through the Uwen service consulting platform during the reporting period.

#### Number of online courses provided on the YUNSHANGZHINONG App (number)

The term disclosed herein refers to the total number of online courses provided on the YUNSHANGZHINONG application as of the end of the reporting period.