



CITIC Limited
中國中信股份有限公司
(Incorporated in Hong Kong with limited liability)
(於香港註冊成立的有限公司)
(Stock Code 股份代號: 00267)

Corporate Communication Request Form 公司通訊申請表格

(For Registered Shareholders only 只供登記股東使用)

To: CITIC Limited (the "Company") **致: 中國中信股份有限公司(「本公司」)**
(Stock Code: 00267) **(股份代號: 00267)**
 c/o Tricor Tengis Limited 經卓佳登捷時有限公司
 17/F, Far East Finance Centre, 16 Harcourt Road 香港夏愨道16號
 Hong Kong 遠東金融中心17樓

Part A I/We would like to change the way in which I/we receive all future Corporate Communications# from the Company in the manner indicated below:
 甲部 本人/吾等現欲更改以下列方式收取本公司日後的所有公司通訊#:

(Please mark in **ONLY ONE** of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「」號)
 in electronic form on the Company's website and by receiving notification by email to the address below when each corporate communication is made available on the Company's website; OR
 收取於本公司網站登載的電子版本, 並在每次於本公司網站登載公司通訊時收取發送至以下電郵地址的電郵通知; 或

Email Address 電郵地址: _____
 (The Company will send to the email address provided above (if any) a notification of the availability of each corporate communication on the Company's website. If no email address is provided by a shareholder, a letter will be sent to the shareholder notifying the shareholder of the availability of each corporate communication on the Company's website. Please provide the email address in capital letters in English. The email address will be used only for notification of release of Corporate Communications.)
 (每次本公司網站登載公司通訊時, 本公司將發送電郵通知至以上提供的電郵地址(如有)。如股東未有提供電郵地址, 則將於每次本公司網站登載公司通訊時向該股東發出通知函件。請以英文正楷填寫電郵地址, 以上電郵地址僅供用作通知公司通訊的發佈。)

- in printed form in English only; OR
 僅收取英文印刷本; 或
- in printed form in Chinese only; OR
 僅收取中文印刷本; 或
- in printed form in both English and Chinese.
 同時收取中、英文印刷本。

Part B I/We would like to receive a printed English version and/or Chinese version of the following Corporate Communication(s) of the Company:
 乙部 本人/吾等希望收取本公司下列公司通訊之英文印刷本及/口中文印刷本:

- (Please mark in the following boxes 請從下列選擇中空格內劃上「」號)
- Annual Report (latest published version)
 年報(最新發佈版本)
- Half-year report (latest published version)
 半年度報告(最新發佈版本)
- Circular dated (please specify the date of the circular): _____
 通函(請列明有關通函之日期): _____
- Others (please specify): _____
 其他公司通訊(請列明): _____

Full name(s) of registered shareholder(s)登記股東姓名: _____ (英文)
 (Please use BLOCK LETTERS 請以英文正楷填寫)

Address 地址: _____ (英文)
 (Please use BLOCK LETTERS 請以英文正楷填寫)

Contact telephone number 聯絡電話號碼: _____ Signature(s) 簽名: _____

Notes 附註:

- Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH in this Request Form.
請閣下清楚填妥所有資料。請於本申請表格上用英文正楷清楚註明閣下的姓名及地址。
 - If your shares are held in joint names, all joint holders should sign this Request Form in order for it to be valid.
如屬聯名股東, 則本申請表格須由所有聯名持有人簽署, 方為有效。
 - Your instruction under Part A above will apply to all future Corporate Communications to be sent to you until you notify the Company otherwise, with not less than 7 days' notice in writing to the Company's registrar, Tricor Tengis Limited by completing and submitting a request form (by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to citic-ecom@hk.tricorglobal.com).
於甲部的指示適用於日後寄發予閣下之所有公司通訊, 直至閣下透過填寫並提交申請表格向本公司股份過戶登記處卓佳登捷時有限公司發出不少於7天的書面通知(郵寄至香港夏愨道16號遠東金融中心17樓或電郵至 citic-ecom@hk.tricorglobal.com)。
 - Any form with more than one box marked in Part A, with no box marked , with no signature or otherwise incorrectly completed will be void.
如在本表格甲部作出超過一項選擇, 或未有作出選擇, 或未有簽署, 或在其他方面填寫不正確, 則本表格將會作廢。
 - For the avoidance of doubt, we do not accept any other special instructions written on this Request Form.
為免存疑, 本公司概不接受在本申請表格上書寫的任何其他特定指示。
- # Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the half-year report and, where applicable, summary half-year report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件, 包括但不限於:(a)董事會報告、其年度賬目連同核數師報告及(如適用)其財務摘要報告;(b)半年度報告及(如適用)半年度摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Cap 486 ("PDPO"), which includes your name, mailing address and contact telephone number. 本聲明所指的「個人資料」具有(個人資料(私隱)條例)(第486章)(「私隱條例」)賦予「個人資料」之相同涵義, 當中包括閣下的姓名、郵寄地址及聯絡電話號碼。 Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy of the relevant Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data. 閣下於本表格所提供的個人資料將用以處理閣下要求索取相關公司通訊印刷本之指示。閣下乃基於自願性質提供個人資料, 惟倘閣下並無提供個人資料, 本公司可能無法處理閣下的指示。 Your Personal Data will be disclosed or transferred to the Company's Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency's request, and will be retained for such period as may be necessary for our verification and record purpose. 本公司可就上述用途將閣下的個人資料披露或轉移給本公司的股份過戶處及/或其他公司或團體, 或按法例規定(例如應法庭命令或執法機關的要求)作出披露或轉移, 並將在適當期間內保留該等個人資料作核實及記錄用途。 You have the right to request access to and/or correction of your Personal Data respectively in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by the following means: 閣下有權根據私隱條例分別查閱及/或更正閣下的個人資料。任何查閱及/或更正閣下個人資料的要求, 均須透過下列途徑以書面方式提出: By mail to: Privacy Compliance Officer, Tricor Tengis Limited, 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong 郵寄: 香港夏愨道16號遠東金融中心17樓卓佳登捷時有限公司私隱條例事務主任